

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**NOTICE AND AGENDA FOR MONTHLY MEETING**  
**January 9, 2025**

**NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 828 0482 6311 and Passcode: 2025Fire. For those attending in person the number of persons permitted to attend may be limited for health safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 (“Fire District”) will hold its regularly scheduled monthly meeting on Thursday, January 9, 2025, at the hour of 12:00 o’clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for regular meeting held on December 12, 2024.  
**Action: Approve minutes of regular meeting held on 12/12/2024.**
3. Review and approval of minutes for special meeting held on December 18, 2024.  
**Action: Approve minutes of special meeting held on 12/18/2024.**
4. Review and action on January 2025 monthly bills and financial statement for preceding month (Terri Gazdik).  
**Action: Approve monthly bills and financial report.**
5. Review and possible approval of Searle and Hart & Associates, PLLC engagement letter for annual audit.  
**Possible Action: Approve Searle and Hart & Associates, PLLC engagement letter for annual audit.**
6. Discussion and Reports from District Operations Officer, Fire Chiefs, and legal counsel, including:
  - a. Richard Fowler, Operations Officer:
    - (1) General operations report.
    - (2) Report and discussion regarding 65<sup>th</sup> property to include possible improvements and proposed long-term use plans for said property.
    - (3) Report and discussion regarding the current grange (5990 S 45<sup>th</sup> W, Idaho Falls, ID 83402) lease agreement and proposed options, to include: termination of current lease, continuation of current lease, or execution of new lease agreement, and possible decision as to which option to move forward with.  
**Possible Action: Decision regarding grange (5990 S 45<sup>th</sup> W, Idaho Falls, ID 83402) lease agreement.**
    - (4) Status update on fire chief hiring process, including, but not limited to, designation of proposed hiring committee.  
**Possible Action: Designation of proposed hiring committee for fire chief position.**
  - b. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs.
  - c. Chief Stacy Hyde, report regarding Ammon Area fire responses activity and needs.
  - d. Abigail French, Attorney:
    - (1) Overview and discussion regarding draft expenditure of public funds policy and

possible approval of said policy.

**Possible Action: Approve proposed Expenditure Policy.**

(2) Review, discussion, and possible approval of proposed job posting for fire chief.

**Possible Action: Approve proposed job posting for fire chief position.**

7. Patron and community comments (limited to 5 minutes each)

8. **Summary of Action Items:**

(a) **Approval of December 12, 2024, regular meeting minutes.**

(b) **Approval of December 18, 2024, special meeting minutes.**

(c) **Approval of monthly bills and financial report.**

(d) **Possible approval of Searle and Hart & Associates, PLLC engagement letter for annual audit.**

(e) **Possible decision regarding grange (5990 S 45<sup>th</sup> W, Idaho Falls, ID 83402) lease agreement.**

(f) **Possible decision regarding designation of proposed hiring committee for fire chief position.**

(g) **Possible approval of proposed Expenditure Policy.**

(h) **Possible approval of proposed job posting for fire chief position.**

9. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,  
Commissioners.