

## **BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**

### **Minutes of Regular Meeting held July 11, 2024**

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Thursday the 11<sup>th</sup> of July 2024 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m. The meeting was broadcast via Zoom with the following Meeting ID No. 843 1907 5816, and Passcode Fire2024.

The following were present:

Commissioners Ralph Isom, Derik Nielsen, Dana Kirkham (via Zoom and telephone), Tyler Gebbs, and David Long (via telephone) were present. The following were also present: Attorney Abigail French, Attorney Douglas Nelson, Certified Public Accountant Terri Gazdik, District Communications Officer Dick Fowler, Fire Chief Stacy Hyde, City of Idaho Falls Fire Department Chief Duane Nelson, Jimme Hitch (via Zoom), BCFD Station (via Zoom), Markus Hyde (via Zoom), and Ucon Fire Chief Scott Norman. Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

### **DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at 12:04 p.m. by Chairman Ralph Isom.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on June 13, 2024, were reviewed. A motion to accept the regular meeting minutes was made by Derik Nielsen and seconded by Tyler Gebbs. Said motion carried with the following vote: Aye- David Long, Derik Nielsen, Ralph Isom, Dana Kirkham, and Tyler Gebbs. Nay- None.
3. **Executive Session.** At approximately 12:08 p.m., Dana Kirkham moved that the commissioners enter into an Executive Session pursuant to the provisions of Idaho Code Section 74-206(1)(j) to consider labor contract matters and Idaho Code Section 74-206(1)(a) to consider a labor contract offer or to formulate a counteroffer. Derik Nielsen seconded the motion. The motion carried by the following roll call vote: Aye: David Long, Ralph Isom, Derik Nielsen, Dana Kirkham, and Tyler Gebbs. Nay: None.

The commissioners met in Executive Session on July 11, 2024, at the offices of Nelson Hall Parry Tucker, PLLC located at 490 Memorial Drive, Idaho Falls, ID 83402 at approximately 12:08 p.m.

There were present:

- Ralph Isom
- Derik Nielsen
- Tyler Gebbs

- David Long (via telephone)
- Dana Kirkham (via telephone)
- Fire Chief Stacy Hyde
- District Operations Officer Dick Fowler
- Attorney Abigail French
- Attorney Douglas Nelson
- Certified Public Accountant Terri Gazdik

The Executive Session was called pursuant to the provisions of Idaho Code Section 74-206(1)(j) to consider labor contract matters and Idaho Code Section 74-206(1)(a) to consider a labor contract offer or to formulate a counteroffer.

At approximately 12:18 p.m., Dana Kirkham moved to close the Executive Session. Derik Nielsen seconded. The motion carried.

4. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated July 11, 2024, prepared and submitted by Accountant Terri Gazdik, was presented with a total expenditure of \$452,959.27. Following discussion, a motion was made by Derik Nielsen and seconded by Tyler Gebbs, and unanimously accepted to approve the total expenditure of \$452,959.27.
5. **Discussion and Reports.** The following items were reviewed and discussed, or actions were taken:
  - a. District Operations Officer Dick Fowler gave his monthly report, which included the following:
    - A report on the truck.
    - Brief discussion on the tentative agreement that had been reached with the union.
    - Discussion on the proposed ‘FIRE PROTECTION SERVICES AGREEMENT BY AND BETWEEN THE CITY OF IDAHO FALLS, IDAHO AND BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO 1.’ Attorney Nelson noted some potential concerns he had regarding the mutual aid language and the requirement to respond. Chief Nelson noted that the proposed language was standard language used throughout the state. In response, Chief Nelson and Chief Hyde discussed the required procedure and stated that they were both comfortable with the requirements set forth in the agreement. No action was taken on the matter.
    - Brief discussion was had on the proposed budget.
  - b. City of Idaho Falls Fire Department Chief Duane Nelson reported a total of one hundred (100) calls into the Fire District, of which thirty-nine (39) were fire related. Chief Nelson noted that that there had been a number of structure fires and vehicle fires.
  - c. Fire Chief Stacy Hyde reported a total of thirty-two (32) calls, of which four (4) were fire related. Chief Hyde reported a total of ten (10) public education events. Chief Hyde noted that his staff had been assisting the city with the inspection of

firework stands and that the Fire District had assumed responsibility for fire code enforcement within the Fire District from the County. Specifically, Chief Hyde noted his staff had performed fourteen (14) firework inspections and that of those fourteen (14) inspections, four (4) stands were selling illegal fireworks. Chief Hyde handed out a copy of the letter that his staff provided to firework stands, a copy of which is attached to these minutes. Chief Hyde also briefly reported on the status of equipment and his three-year plan. A copy of the 'Equipment Status Quarterly Report' as well as the 'Ammon Division Three Year Plan' are attached to these minutes. Next, Chief Hyde reported on the proposed fueling station as well as the proposed agreement with the City of Ammon for use of its fuel station. Discussion was had regarding drafting a proposed agreement with the City of Ammon for the use of its fuel station. Finally, Chief Hyde reported that he had hired two (2) part-time employees and that the HEMTT had been out of service due to some mechanical issues.

- d. A motion was made by Tyler Gebbs to approve the 'Collective Bargaining Agreement Bonneville County Fire Protection District #1 and Bonneville County Firefighters Local #5396' and authorize Chairman Ralph Isom to execute said agreement. The motion was seconded by Derik Nielsen and unanimously approved.

6. **Public Comment.** No public comments were made.


7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Derik Nielsen and seconded by Tyler Gebbs with unanimous approval at 1:11 p.m.

Approved the 8<sup>th</sup> day of August, 2024.

  
Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8<sup>th</sup> day of August, 2024.

  
David H. Long, Secretary

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**NOTICE AND AGENDA FOR MONTHLY MEETING**  
**July 11, 2024**

**NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 843 1907 5816 and Passcode: Fire2024. For those attending in person the number of persons permitted to attend may be limited for health safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Thursday, July 11, 2024, at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for regular meeting held on June 13, 2024.  
**Action: Approve minutes of regular meeting held on 06/13/2024.**
3. **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda item above. The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to the provisions of:
  - Idaho Code Section 74-206(1)(j) to consider labor contract matters and/or Idaho Code Section 74-206A(1)(a) to consider a labor contract offer or to formulate a counteroffer.  
**Action: Enter into Executive Session by roll call vote.**
4. Discussion and Reports from Terri Gazik, CPA:
  - 1) Review and action on June 2024 monthly bills and financial statement for preceding month.  
**Action: Approve monthly bills and financial report.**
5. Discussion and Reports from District Operations Officer, Fire Chiefs, and legal counsel, including:
  - a. Richard Fowler, Operations Officer:
    - (1) Operations report.
    - (2) Discussion regarding proposed 'Collective Bargaining Agreement Bonneville County Fire Protection District #1 and Bonneville County Firefighters Local #5396' and possible approval of the proposed agreement.  
**Possible Action: Approve proposed 'Collective Bargaining Agreement Bonneville County Fire Protection District #1 and Bonneville County Firefighters Local #5396'.**
    - (3) Discussion and status update regarding proposed fire protection joint services agreement between the Fire District and the City of Idaho Falls and possible approval of the proposed agreement.  
**Possible Action: Approve proposed 'FIRE PROTECTION JOINT SERVICES AGREEMENT BY AND BETWEEN CITY OF IDAHO FALLS, IDAHO AND BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1.'**
    - (4) Discussion regarding proposed 2024-2025 annual budget and anticipated expenses.
  - b. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs.
  - c. Chief Stacy Hyde, report regarding Ammon Area fire responses activity and needs, and discussion regarding need for fueling station and proposed purchase/construction of fueling station as well as status update regarding the Fire District's possible use of the City of Ammon's

fueling station, including, but not limited to, the associated cost and term of agreement.

**Possible Action: Authorize the construction/addition of fueling station and/or authorize the preparation of agreement with the City of Ammon regarding use of the City of Ammon's fueling station.**

6. Patron and community comments (limited to 5 minutes each)
7. **Summary of Action Items:**
  - (a) **Approval of June 13, 2024 regular meeting minutes.**
  - (b) **Enter into Executive Session by roll call vote.**
  - (c) **Approval of monthly bills and financial report.**
  - (d) **Possible approval of proposed 'Collective Bargaining Agreement Bonneville County Fire Protection District #1 and Bonneville County Firefighters Local #5396'.**
  - (e) **Possible approval of proposed 'FIRE PROTECTION JOINT SERVICES AGREEMENT BY AND BETWEEN CITY OF IDAHO FALLS, IDAHO AND BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1.'**
  - (f) **Possible approval of construction/addition of fueling station and/or authorize the preparation of agreement with the City of Ammon regarding use of the City of Ammon's fueling station.**
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,  
Commissioners.


**Bonneville County Fire Protection District #1**  
**Summary of Accounts Payable**  
**July 11, 2024**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Net Amt Due
Nelson Hall Parry Tucker PA	June billing	06/30/24	Upon receipt	6,792.00	6,792.00
Cooper Norman	June billing	06/30/24	Upon receipt	4,015.00	4,015.00
Century Link	208-524-9124 208-525-4800	06/10/24 06/28/24	pd online pd online	35.02 20.86	35.02 20.86
Rocky Mountain Power	S 55th, S 45th 2137 S Ammon 2137 S Ammon	06/21/24	pd online pd online pd online	104.56	104.56 - -
Intermountain Gas	144 S 55th W 2137 S Ammon 3575 Brookfield Lane	07/01/24 07/02/24 07/02/24	pd online pd online pd online	30.75 36.40 21.05	30.75 36.40 21.05
Cardmember Services	Ammon BCFD	07/08/24 07/08/24	Upon receipt Upon receipt	(682.55) 1,329.36	(682.55) 1,329.36
Allied Business Solutions	AR503708	07/03/24	Upon receipt	46.76	46.76
ALSCO	LBLA2499189	06/17/24	Upon receipt	124.12	124.12
BPA Health	INV 58599	07/01/24	Upon receipt	78.75	78.75
City of Ammon	2137 S Ammon 3575 Brookfield	06/27/24 06/27/24	Upon receipt Upon receipt	136.80 253.42	136.80 253.42
City of Idaho Falls		07/01/24	Upon receipt	420,268.00	420,268.00
D & L Cleaners	7/1/2024 stmt	07/01/24	Upon receipt	513.15	513.15
Marcus Hyde	reimbursement	06/16/24	Upon receipt	135.44	135.44
Idaho Furnace Plumbing Svc	Inv 27464663	06/13/24	Upon receipt	837.17	837.17
Municipal Emergency Services	Inv 2044298	04/25/24	Upon receipt	125.00	125.00
O'Reilly	3832-194071,194060,188844,192824	6/11-6-28	Upon receipt	47.31	47.31
Orkin	,974463	06/17/24	Upon receipt	221.00	221.00
Point S	Inv 4112827	06/13/24	Upon receipt	393.31	393.31
O'Reilly	Inv 178386,180109	5/7 & 5/13	Upon receipt	327.36	327.36
Point S	Inv 4112426	05/21/24	Upon receipt	168.99	168.99
Powerhouse Coach	7/8/2024 draw	07/08/24	Upon receipt	13,000.00	13,000.00
Pristine Supply	Inv PS12925	04/25/24	Upon receipt	49.99	49.99
Steve Berq	6/2 employee reimbursement	06/02/24	Upon receipt	89.33	89.33
T-Mobile	6/20/2024	06/20/24	Upon receipt	716.71	716.71
Teton Communications	8029	07/01/24	Upon receipt	1,111.00	1,111.00
White Peterson	163109	05/31/24	Upon receipt	741.00	741.00
David Tracy	reimbursement	06/16/24	Upon receipt	168.16	168.16
Witmer Public Safety Group	SO428647	06/11/24	Upon receipt	174.00	174.00
Wex Fuel	June billing	06/30/24	Upon receipt	1,516.55	1,516.55
Xcitiium Inc	171	06/30/24	Upon receipt	13.50	13.50
	Total			<b>452,959.27</b>	<b>452,959.27</b>

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	277,584.64	4.72%
Frontier Credit Union	260,645.93	4.25%
Mountain America Federal Credit Union	316,908.73	4.56%
Westmark	291,694.94	5.25%
Citizens Community Bank/Glacier	284,667.25	4.00%
Lookout CU	266,205.73	5.11%
Bank of Commerce CD #6216	300,895.86	4.94%
Connections CU CD	287,638.40	4.79%
DL Evans	275,534.81	4.91%
LGIP	3,969,148.89	5.42%
Stifel	526,098.42	5.00%
Connections savings	31.37	
Frontier savings	8.50	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	5.00	
Westmark Savings	25.28	
Lookout Credit Union savings	9,236.82	
Lookout Credit Union savings	25.70	
Bank of Commerce savings	50,361.70	0.50%
Bank of Commerce	136,718.89	
Bank of Commerce MM	5,398.48	1.50%
<b>TOTAL</b>	<b>7,258,860.34</b>	

Fiscal year	2023-2024
City of Idaho Falls payments	
Due	
October	x 420,268.00
January	x 420,268.00
April	x 420,268.00
July	x 420,268.00
<b>Total</b>	<b>1,681,072.00</b>

Authorization to pay bills

  
7,258,860.34

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1**

07/10/24

**Profit & Loss Budget vs. Actual**

Accrual Basis

**October 2023 through June 2024**

	Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
400.00 · Tax Revenues	2,824,539.54	2,521,522.00	303,017.54	112.0%
410.00 · Interest Income	267,913.71	236,250.00	31,663.71	113.4%
420.00 · Miscellaneous Income	27,191.96	131,552.24	-104,360.28	20.7%
440.00 · Grant Proceeds	3,000.00	427,500.00	-424,500.00	0.7%
<b>Total Income</b>	<b>3,122,645.21</b>	<b>3,316,824.24</b>	<b>-194,179.03</b>	<b>94.1%</b>
<b>Expense</b>				
500.00 · Advertising				
501.02 · Public Relations - Ammon	3,397.96	0.00	3,397.96	100.0%
502.02 · Fire Prevention - Ammon	2,438.70	0.00	2,438.70	100.0%
503.02 · Notices & Publications - Ammon	2,025.00	0.00	2,025.00	100.0%
500.00 · Advertising - Other	0.00	7,500.01	-7,500.01	0.0%
<b>Total 500.00 · Advertising</b>	<b>7,861.66</b>	<b>7,500.01</b>	<b>361.65</b>	<b>104.8%</b>
505.00 · Auto - Fuel & Oil	14,234.16	14,999.99	-765.83	94.9%
510.00 · Bank Charges	2.33	0.00	2.33	100.0%
520.00 · Capital Outlay	73,236.86	528,750.00	-455,513.14	13.9%
530.00 · Travel	28.15	0.00	28.15	100.0%
535.00 · Dues & Subscriptions	2,124.00	3,749.99	-1,625.99	56.6%
550.00 · Ins - Fire, Auto & Liab.	12,039.00	18,750.01	-6,711.01	64.2%
568.00 · Audit Fees	18,000.00	11,250.00	6,750.00	160.0%
569.00 · Accounting Costs	46,740.00	45,000.00	1,740.00	103.9%
570.00 · Legal Costs	61,228.01	50,999.99	10,228.02	120.1%
572.00 · Contract Services - Fires	50.95	0.00	50.95	100.0%
575.00 · Building Maintenance/Operation	23,066.58	26,249.99	-3,183.41	87.9%
576.00 · Ground Repair & Maint	355.00	0.00	355.00	100.0%
580.00 · Miscellaneous	5,988.21	0.00	5,988.21	100.0%
581.02 · Clothing & Uniforms - Ammon	14,768.34	0.00	14,768.34	100.0%
582.02 · Personal Protective Equip-Ammon	10,614.95	0.00	10,614.95	100.0%
583.02 · Postage - Ammon	25.08	0.00	25.08	100.0%
584.02 · Health & Safety - Ammon	1,450.08	0.00	1,450.08	100.0%
585.00 · Office Supplies/Expense	500.88	0.00	500.88	100.0%
586.00 · Training & Certification	15,231.92	5,625.00	9,606.92	270.8%
615.00 · Repairs & Maint - Equipment	5,347.26	33,750.00	-28,402.74	15.8%
616.00 · Vehicle Repair & Maintenance	16,630.56	0.00	16,630.56	100.0%
625.00 · Supplies	20,421.57	48,749.99	-28,328.42	41.9%
630.00 · Taxes & Licenses	1,196.00	0.00	1,196.00	100.0%
640.00 · Utilities	17,745.97	18,750.01	-1,004.04	94.6%
<b>644 · Payroll, Benefits, &amp; Taxes</b>				
645.00 · Wages & Salaries	906,550.98	1,493,062.48	-586,511.50	60.7%
647.00 · Employee Benefits				
648.00 · Insurances - Employee	162,631.64	0.00	162,631.64	100.0%
648.11 · HSA	21,154.27	0.00	21,154.27	100.0%
648.12 · PERSI	108,867.74	0.00	108,867.74	100.0%
648.13 · HRA	2,674.42	0.00	2,674.42	100.0%
648.14 · Phone Reim	27.75	0.00	27.75	100.0%
647.00 · Employee Benefits - Other	701.25	0.00	701.25	100.0%
<b>Total 647.00 · Employee Benefits</b>	<b>296,057.07</b>	<b>0.00</b>	<b>296,057.07</b>	<b>100.0%</b>
650.00 · Wages - Tax Employer	68,531.47	0.00	68,531.47	100.0%
<b>644 · Payroll, Benefits, &amp; Taxes - Other</b>	<b>12,656.08</b>			
<b>Total 644 · Payroll, Benefits, &amp; Taxes</b>	<b>1,283,795.60</b>	<b>1,493,062.48</b>	<b>-209,266.88</b>	<b>86.0%</b>
655.00 · Workmens Compensation	42,327.00	33,750.00	8,577.00	125.4%
660.00 · IT	18,232.76	16,875.00	1,357.76	108.0%
675.00 · Fire Dept Grant Expend	8,143.70	0.00	8,143.70	100.0%
700.00 · Payments - City of Idaho Falls	1,260,804.00	1,260,804.00	0.00	100.0%
<b>Total Expense</b>	<b>2,982,190.58</b>	<b>3,618,616.46</b>	<b>-636,425.88</b>	<b>82.4%</b>
<b>Net Income</b>	<b>140,454.63</b>	<b>-301,792.22</b>	<b>442,246.85</b>	<b>-46.5%</b>



## ***Bonneville County Fire District #1***

***2137 South Ammon Road***

***Ammon, Idaho, 83406***

***Office: 208-612-4060***

June 28, 2024

In accordance with Idaho Statute Title 39 Chapter 26, Bonneville County Ordinance 134-83, and City of Ammon Ordinance Title 6 Chapter 2, this is formal notice and acknowledgement that retail sales of "dangerous" fireworks (FW) are prohibited within Bonneville County Fire District 1 beginning July 6<sup>th</sup>, 2024.

All determinations are made at the discretion of the Fire Chief or his designee. Examples of a Fire District Designee are, but not limited to, a Fire Code Official, Fire Inspector, Fire Marshal, or Fire District Fire Officer.

### **Definitions**

*"Dangerous fireworks"* are defined as, but not limited to:

1. Firecrackers, cannon crackers, giant crackers, salutes, silver tube salutes, cherry bombs, mines, ground bombardment, grass-hoppers, and other explosive articles of similar nature.
2. Blank cartridges.
3. Skyrockets and rockets, including all similar devices employing any combustible or explosive material and which rise in the air during discharge.
4. Roman candles, including all devices which discharge balls of fire into the air.
5. Chasers and whistles, including all devices which dart or travel about the surface of the ground during discharge.
6. All articles for pyrotechnic display such as aerial shells, salutes, flash shells, sky battles, parachute shells, mines, Dago bombs, and similar devices.
7. All torpedoes which explode by means of friction, or which contain arsenic and all other similar fireworks devices, including cracker balls.
8. Fire balloons or balloons of any type which have burning material of any kind attached thereto.
9. Toy cannons which use a combustible or explosive substance for the purpose of producing a visible or audible effect.

*"Safe and Sane Fireworks"* or *"non-aerial common fireworks"* retail sales are allowed if you have applied for and received a Temporary Fireworks Retail Sales Permit from Bonneville County Fire District 1 during the established time frames in the current Idaho Statute. This ACTIVE permit shall be posted where it is conspicuous to any persons,

**ABSOLUTELY NO SALE OF DANGEROUS FIREWORKS**  
**PER IDAHO STATE CODE**



including code officials, staff, patrons, and consumers, to identify that this location is an "approved" retail sales operation. This shall be at the established Point of Sales (POS).

*"Safe and Sane Fireworks" or "non-aerial common fireworks"* are defined as, but not limited to:

1. Ground spinners that do not travel outside of a 15 ft diameter circle or emit sparks or other burning material which could land outside of a 20 ft diameter circle or achieve at or above a height of 20 feet.
2. Fountains that do not travel outside of a 15 ft diameter circle or emit sparks or other burning material which could land outside of a 20 ft diameter circle or achieve at or above a height of 20 feet.
3. Sparklers that do not travel outside of a 15 ft diameter circle or emit sparks or other burning material which could land outside of a 20 ft diameter circle or achieve at or above a height of 20 feet.
4. Smoke devices, or snakes designed to remain on or near the ground that do not travel outside of a 15 ft diameter circle or emit sparks or other burning material which could land outside of a 20 ft diameter circle or achieve at or above a height of 20 feet.

If the compliance of a firework is questioned, in order to verify Safe and Sane/Non-aerial common firework characteristics, the Fire District Designee may require to have the vendor ignite one for demonstration purposes to evaluate its fire safety risk.

Failure to comply with these Codes, Laws, and Ordinances may incur consequences to include, but are not limited to, any or all of the following such as citations, fines, confiscation, or posting of a STOP WORK ORDER, temporary or permanent, to immediately cease all retail sales of fireworks. Based on the egregiousness of the violation, a revocation of the Temporary Fireworks Retail Sales Permit can also be ordered.

**Applicant:**

**Name & Address of FW Retail Stand/Tent:** \_\_\_\_\_

**Responsible Party (Print):** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Mailing Address:**

\_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature**

**Witness:**

**Fire Chief/Fire Marshal/Fire Inspector (Print):** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature**

**ABSOLUTELY NO SALE OF DANGEROUS FIREWORKS**  
**PER IDAHO STATE CODE**



## ***Fireworks Retail Sales Inspection Report 2024***

**IDAHO STATUTE 39-2607. TEMPORARY FIREWORKS STANDS.** Retail sales of nonaerial common fireworks shall be allowed only from within a temporary fireworks stand unless the authority having jurisdiction finds appropriate circumstances justifying reasonable variance from strict compliance with this section. Temporary fireworks stands shall be subject to the following provisions:

\_\_\_\_\_ 1. **Structure Separation:** A stand shall not be located within 25 feet of any building or within 100 feet of a fuel dispensing device.

\_\_\_\_\_ 2. **Stands and Tents:** A stand shall meet the minimum structural stability requirements for temporary buildings as required by applicable local building codes. If no local building codes have been adopted, applicable state codes may be used. Tents are acceptable.

\_\_\_\_\_ 3. **Exits:** A stand shall have two (2) exits, each a minimum of thirty (30) inches wide at each end of the stand or as near the ends as is practical in a mobile home conversion. One (1) additional door is required for each thirty-two (32) feet of rear wall in excess of thirty-two (32) feet. All doors shall open outward from the stand and shall be kept unlocked and unlatched during the hours of operation and free and clear of supplies and materials at all times.

\_\_\_\_\_ 4. **Fire Extinguishers:** A stand shall have at least two (2) fire extinguishers with a 2A minimum rating, in good working order, with a current inspection tag in place, placed near the exits in a visible and readily accessible manner.

\_\_\_\_\_ 5. **Signs, No Smoking:** "No smoking within 25 feet" signs shall be prominently displayed on all four (4) sides of the stand. Smoking shall not be permitted inside the stand.

\_\_\_\_\_ 6. **Signs, No FW Discharge:** "No fireworks discharge within 25 feet" signs shall be prominently displayed on all four (4) sides of the stand. The fireworks stand operator shall not permit the discharge of fireworks inside the stand or within twenty-five (25) feet of the stand.

\_\_\_\_\_ 7. **Trash Accumulation:** The stand operator shall not allow any rubbish to accumulate in or around the stand causing a fire nuisance. A reasonable amount of trash can be kept in non-combustible, metal cans. It shall be taken out regularly.

\_\_\_\_\_ 8. **Parking Restriction:** No parking within 20 feet of stands, tents, and storage areas. This radius shall be marked or posted conspicuously to identify the 20 ft distance (i.e. any combination of rope, colored tape, traffic cones or candles, colorful flag streamers, or similar materials).

\_\_\_\_\_ 9. **Securing Fireworks:** Fireworks shall not be left in the stand when it is not open for business unless the stand is locked or secured. If fireworks are not stored in the stand, they shall be stored in compliance with section 39-2608, Idaho Code.

\_\_\_\_\_ 10. **Posting Warnings and Liabilities:** Notice as provided by the authority having jurisdiction cautioning each person purchasing fireworks of the prohibitions, liabilities and penalties incorporated in this chapter shall be posted at all retail locations. Idaho Statutes 39-2609 through 39-2614.

\_\_\_\_\_ 11. **Address:** The numerical address of fireworks stand or tent location shall be conspicuously posted on the exterior of the stand or tent visible to the public and emergency responders;

**ABSOLUTELY NO SALE OF DANGEROUS FIREWORKS**  
**PER IDAHO STATE CODE**



## Fireworks Retail Sales Inspection Report 2024

\_\_\_\_\_ 12. Ignition Sources Restriction: Internal combustion engines and cooking devices are prohibited within 20 feet of stands, tents, and storage areas;

### OPERATIONAL PROCEDURES

-ALL FIREWORKS MUST BE UNDER THE CONTROL OF THE SALES EMPLOYEE(S) UNTIL THE TIME OF PURCHASE. CONSUMERS MAY EXAMINE PRODUCTS BUT ONLY UNDER THE STRICT CONTROL AND SUPERVISION OF THE SALES EMPLOYEE. **THE "PERSON-IN-CHARGE" OF THE FIREWORKS STAND OR TENT SHALL BE AT LEAST 21 YEARS OLD.**

**-All fires shall be reported by calling 9-1-1 and identifying the fireworks stand or tent location by STREET INTERSECTION or PROPER NUMERICAL ADDRESS. Employees shall order, verbally, all customers and staff to clear out of the immediate area by any means necessary. Use a fire extinguisher if necessary. All employees shall be familiar with this emergency response plan.**

*Keith Banda*

Fire Marshal, Bonneville County Fire District #1

NOTE: All requirements are in accordance with the current Idaho Statute Title 39 Chapter 26 and the 2018 International Fire Code as adopted by Bonneville County Fire District #1.

\_\_\_\_\_

Address of Stand: \_\_\_\_\_

Vendor Point of Contact- (Print): \_\_\_\_\_ Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Signature

Inspector (Print): \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Signature

**ABSOLUTELY NO SALE OF DANGEROUS FIREWORKS**  
**PER IDAHO STATE CODE**



**BONNEVILLE COUNTY FIRE  
DISTRICT #1 - AMMON DIVISION**

2137 South Ammon Road

Ammon, Idaho, 83406

Office: 208-612-4059

Cell: 208-589-3473

[shyde@bcfd1.us](mailto:shyde@bcfd1.us)

June 30, 2024

Equipment Status Quarterly Report

Status of equipment as of this date:

Engine 1	Operational
Engine 2	Operational
Engine 3	Operational
Tower 1	Repairs Scheduled - July 6 2024
Brush 1	Operational
Brush 3	Operational
HEMTT	Operational
HEMTT	Operational
Tender 1	Operational
Tender 2	Operational
Tender 3	Operational
Tender 4	Operational
Tender 5	Auxiliary Pump Repair - Parts Ordered
ARFF 1	Operational
Unit 1	Operational
Semi 1	Being Repaired - Fleetpride
Semi 2	Operational
Semi 3	Operational
Semi 4	Retrofit - Powerhouse Coach

  
Stacy Hyde

Fire Chief  
Ammon Division



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June 15, 2024

## **Ammon Division Three Year Plan**

### **Vision**

The Ammon Division will continue to be recognized by our residents, local businesses, schools, and regional partners as professional, well trained, and community-oriented, that places a high value on excellent customer service.

Our organizational culture will reflect a compassionate, respectful team atmosphere that is nurtured by open communication processes which guide the decisions of our people. Our mission will be accomplished by a physically fit work force that is proficient in a multitude of specialized skills and empowered with a high level of involvement in our success. We will strive to maintain a consistent and fresh recruitment program for the replenishment of our ranks by providing quality marketing, educational, and informational programs about our department and our members.

We will honor our community's trust by providing the most effective, efficient, and fiscally-responsible service possible to our constituents. By improving as necessary our fleet of apparatus, equipment and facilities, fire prevention programs and services, our community will receive quality service with our intent to meet or exceed our customers' expectations. We believe in actively interacting with our community and will expand our community information and education initiatives so that our priorities, philosophy, and operations are clearly understood.

By continually improving our internal and external relationships, we will explore all opportunities for quality fire and rescue service delivery while expending time and energy toward developing the best strategies for continued improvement. We will be driven to meet best practices ensuring that Bonneville County Fire District is served by a fire department that is a responsible, dedicated, and accountable.

### **Mission**

We are committed to the fundamental beliefs of life safety, incident stabilization and property conservation. We dedicate ourselves to serving the community with honor and integrity.

## **Goals & Objectives**

1. Assume fire code enforcement for the Fire District and complete all logistical requirements to support operations by September 30, 2024; duties shall include:
  - Plan review and approvals (including alarm plans, fire sprinkler plans, fire pump plans, and fire code plan reviews) for all new construction within Bonneville County Fire District 1.
  - Plan review and approvals (including alarm plans, fire sprinkler plans, fire pump plans, and fire code plan reviews) for all existing tenant improvements and/or remodels within Bonneville County Fire District 1.
  - Operational permits for hazardous manufacturing, storage, processes and/or high-risk occupancies in accordance with the IFC section 105.6.
  - Routine and prescriptive maintenance inspections.

Action Plan to achieve this goal:

Work with legal counsel to ensure all parties have the proper information.

Work with Bonneville Planning & Zoning to ensure all concerns are addressed.

Be available at any time to answer any questions from either party.

This goal will only require time from the Fire Chief and Fire Marshal.

2. Build and man a second fire station for the Ammon Division by October 1, 2026

Action Plan to achieve this goal:

Work with Fire Commissioners to establish the best location by October 1, 2024

Support all requests in a timely manner to facilitate a start build date prior to June 1, 2025.

Ensure the FY25/26 budget will support eighteen full-time shift personnel by July 15, 2026 to facilitate supporting two fire stations by October 1, 2026

Work with all contractors and support agencies to ensure completion by the established goal.

This goal will require time from the Fire Chief as well as financial obligations that will require the Fire Commissioner's approval.

## **Risk Management**

The Fire Chief will continually monitor daily operations to ensure all risks are identified promptly and mitigated. Additionally, all risks shall be assessed and determinations will be made if changes to operations are necessary.

## **Budget Planning**

We have developed a budget for FY2024/25 that will support both goals directly and will continue this with future budget requests understanding that the Fire Commissioners have to give final approval.

## **Evaluation**

To ensure the plan is on schedule and to make necessary adjustments based on unforeseen circumstances the Fire Chief will meet with the Lead Commissioner once per quarter starting in August, 2024. At this meeting, the Lead Commissioner shall evaluate the progress of the plan and determine if any changes are needed.

## **Communication**

To ensure that all Commissioners are informed regularly, the Fire Chief shall give a verbal report to the Commission at their regular monthly meeting once per quarter starting in September, 2024.

## **Staff Development**

Career development provides employees with opportunities to increase their responsibility, authority and ultimately grow to their full potential. It also provides the Department with knowledgeable, effective and productive employees who are working to improve themselves and their jobs.

To achieve this the employee must possess motivation and a commitment to preparation and the District must provide opportunity and a supportive work environment. Staff development occurs once all of these factors are present. I am committed to providing and encouraging all of these factors at all times to ensure that our employees have the best opportunities for their career development.

Thank you for your faith and support to assist us in serving our citizens daily.

Respectfully,



Stacy Hyde  
Fire Chief  
Ammon Division