

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Special Meeting – Work Session held May 9, 2024

The Bonneville County Fire Protection District No. 1 (“Fire District”) held a special meeting of Commissioners on Thursday, May 9, 2024, in the Training Room of the BCFD No. 1, which is located at 2137 S Ammon Road, Ammon, ID 83406, convening at 6:00 p.m.

The following were present:

Commissioners Derik Nielsen, Dana Kirkham, and David Long were present. Commissioners Tyler Gebbs and Ralph Isom were absent. The following were also present: District Operations Officer Dick Fowler, Ammon Area Fire Chief Stacy Hyde, Dylan Smith, David Tracy, Keith Banda, Jason Howard, Jason Wilson, Aaron Nelson, City of Idaho Falls Fire Chief Duane Nelson, Russel Slack, and Steven Berg.

Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho and BCFD No. 1, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes. Also attached to these minutes is a copy of the handouts from the meeting.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 6:00 p.m.
2. **Motion to Amend Agenda.**
 - a. Pursuant to Idaho Code Section 74-204, a motion to amend the agenda to add an Executive Session following the conclusion of the last agenda item was made by Dana Kirkham and seconded by Derik Nielsen. The good faith reason for the amendment not being included in the original agenda was due to the time constraints imposed by Idaho Code Section 44-1805. The motion carried unanimously.
3. **Discussion and Reports.** The following items were reviewed and discussed:
 - a. Discussion was had on current fire training and equipment. Specific discussion was had on the need to continue the current training schedule to improve skills and experience. It was noted that ARFF training would be held May 20 through the 24th in Helena, MT and that three (3) firefighters would be attending.
 - b. Discussion was had on the goal of training and certifying all personnel to the EMT-B level and that currently 50% of the staff have said certification. Discussion was had on implementing a quick response unit to enhance medical coverage for citizens.
 - c. Discussion was had on the apparatus and equipment. Specific discussion was had on replacing the apparatus and some equipment.

- d. Discussion was had on the need to work more with the Idaho Falls Fire Department as well as the need for the agencies to better align in regard to services offered. It was recommended that the chiefs from the two (2) agencies meet at least four (4) times a year with a specific agenda in mind, which would include the following discussion points: joint use of equipment, staff, and facilities. Finally, discussion was had on the need for the chiefs to discuss and formulate a plan towards implementing proximity dispatching.
 - e. Discussion was had on the future of the fire station east of the City of Ammon and the need to improve the land located on 65th South. Specific discussion was had on the suggestion of creating a maintenance committee.
 - f. Discussion was had on the mutual aid agreement with Idaho Falls Fire Department. Discussion was also had on Chief Hyde and Chief Nelson providing an update to the commissioners every three (3) months regarding the mutual aid agreement.
 - g. Discussion was had on Chief Hyde providing information regarding union collaboration to the commissioners at least quarterly. Discussion was had on the possibility of working with the union regarding future improvements.
 - h. Discussion was had on Chief Hyde developing and reporting on a proposed 12-month plan to move towards proximity, and the need for Chief Hyde to work with Chief Nelson in that regard. Discussion was also had on having a city council member and commissioner join the discussions with the goal of developing a proximity plan.
4. **An Executive Session was not held due to only three (3) of the five (5) commissioners being in attendance.**
5. **Public Comment.** No public comments were made.
6. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Derik Nielsen and seconded by Dana Kirkham with unanimous approval.

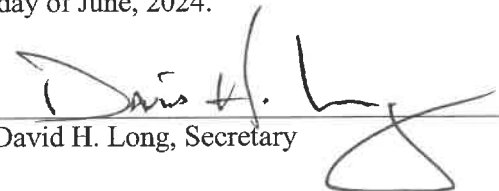
Approved the 13th day of June, 2024.



 Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of June, 2024.



 David H. Long, Secretary

NOTICE OF PUBLIC MEETING

Bonneville County Fire Protection District No. 1

Thursday, May 9, 2024

WORK SESSION

Notice is hereby given that the Bonneville County Fire Protection District No. 1 will hold a work session on Thursday, May 9, 2024 at 6:00 p.m. The work session will be held in the training room of the Ammon Fire Department, which is located at 2137 S Ammon Road, Ammon, ID 83406. The Commissioners of the Fire District will take up the following agenda during the meeting:

- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) Discussion on the following topics:
 - (a) Review of current Fire District equipment.
 - (b) Presentation and discussion regarding potential educational and learning opportunities for personnel.
 - (c) Presentation and discussion regarding 3-5-year plan for Fire District.
 - (d) Steps towards development of a long-term plan (5-10 years +) for Fire District.
- 3) Recess/Adjournment.

DATED this 3 day of May, 2024



Douglas R. Nelson, Assistant Secretary

Bonneville County Fire Protection District #1

Governing Body: Bonneville County Fire Protection District No. 1 (“Fire District”)

Meeting Date, Time and Location: May 9, 2024 at 6:00 p.m. at 2137 S Ammon Road, Ammon, ID 83406

MOTION AND ORDER TO AMEND AGENDA

(less than 48 hours before regular meeting or 24 hours before special meeting)

Ralph Isom, Chairman of the Bonneville County Fire Protection District No. 1,
MOVES THAT THIS GOVERNING BODY, PURSUANT TO IDAHO CODE SECTION 74-204, AMEND THE AGENDA FOR THIS MEETING AS FOLLOWS:

- **To authorize an Executive Session following the conclusion of agenda item number three (3) pursuant to the provisions of Idaho Code Section 74-206(1)(j) to consider labor contract matters and/or Idaho Code Section 74-206A(1)(a) to consider a labor contract offer or to formulate a counteroffer.**

Good Faith reason item not included in the original agenda:

- **This amendment is necessary due to time constraints imposed by Idaho Code Section 44-1805.**

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
_____, Chair Ralph Isom	_____	_____	_____
_____, Derik Nielsen	_____	_____	_____
_____, Dana Kirkham	_____	_____	_____
_____, David Long	_____	_____	_____
_____, Tyler Gebbs	_____	_____	_____

Richard Fowler, acting Clerk: _____
(Signature)

PROPOSED AMENDED AGENDA & NOTICE OF PUBLIC MEETING

Bonneville County Fire Protection District No. 1

Thursday, May 9, 2024

WORK SESSION

Notice is hereby given that the Bonneville County Fire Protection District No. 1 will hold a work session on Thursday, May 9, 2024 at 6:00 p.m. The work session will be held in the training room of the Ammon Fire Department, which is located at 2137 S Ammon Road, Ammon, ID 83406. The Commissioners of the Fire District will take up the following agenda during the meeting:

- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) **Possible Action Item: Motion and Order to Amend Agenda.**
Possible 'Action Item': Motion that the Fire District Commissioners, pursuant to Idaho Code Section 74-204, amend the agenda for this meeting to add an Executive Session following the conclusion of agenda item number three (3) pursuant to the provisions of:

Idaho Code Section 74-206(1)(j) to consider labor contract matters and/or Idaho Code Section 74-206A(1)(a) to consider a labor contract offer or to formulate a counteroffer.

This amendment is necessary due to the time constraints imposed by Idaho Code Section 44-1805.

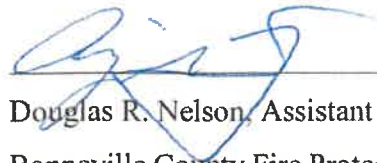
- 3) Discussion on the following topics:
 - (a) Review of current Fire District equipment.
 - (b) Presentation and discussion regarding potential educational and learning opportunities for personnel.
 - (c) Presentation and discussion regarding 3-5-year plan for Fire District.
 - (d) Steps towards development of a long-term plan (5-10 years +) for Fire District.
- 4) **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda items above. The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to the provisions of:
Idaho Code Section 74-206(1)(j) to consider labor contract matters and/or Idaho Code Section 74-206A(1)(a) to consider a labor

contract offer or to formulate a counteroffer.

Possible Action: Enter into Executive Session by roll call vote.

5) Recess/Adjournment.

DATED this 9 day of May, 2024



Douglas R. Nelson, Assistant Secretary
Bonneville County Fire Protection District #1

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,
Commissioners



2024

Workshop

Bonneville County Fire District #1 Workshop – May 9, 2024

Agenda

Discussion – 1-to-3-year plan

1. Training and Equipment

- A. Training – Continue with current schedule to improve skills and expertise
 - i. ARFF Training – May 20-24, 2024 – Helena MT, three firefighters
- B. Apparatus & Equipment – maintain and replace as needed
 - i. Planning to replace apparatus and equipment

Notes:

2. Facilities

- A. Future Fire Station East of Ammon
 - i. Work with the City of Ammon on planning.
- B. Improve currently owned land on 65th South.
- C. Station Maintenance Committee

Notes:

3. EMS Service

- A. Train and certify all personnel to EMT-B level
 - i. Approximately 50% currently have this already
- B. Provide a Quick Response Unit to enhance medical coverage for the citizens
 - i. Primary cost will be to IFPD for dispatching

Notes:

4. Enhancing Partnerships

- A. Mutual Aid Agreement with IFFD
 - i. Work with Idaho Falls Fire Chief to develop and implement
- B. Continue to work with the Union future improvements

Notes: _____

5. Additional items for 1-to-3-year plan

Notes: _____

Discussion – 3-to-5-year plan

- 1. Continue to enhance capabilities and training of personnel
- 2. Continue to replace apparatus and equipment within budgetary constraints
- 3. Continue to work with personnel on apparatus design and bid process
- 4. Continue to improve personnel safety and protection
- 5. Additional Items for 3 to 5-year plan

Notes: _____

Discussion – Any other Items to discuss?

Notes: _____

BCFD1 Ammon Division Employees

First Name	Last Name	Employee Type	Position	Start Date
Stacy	Hyde	Full Time	Chief	7/1/2006
Keith	Banda	Full Time	Deputy Chief Prev	11/8/2010
Steven	Berg	Full Time	Deputy Chief Ops	11/18/2013
Jon	Molbert	Full Time	Captain	11/21/2013
Mike	Dale	Full Time	Captain	1/4/2015
Jason	Wilson	Full Time	Captain	7/23/2018
Kent	Howard	Full Time	Lieutenant	2/1/2022
Markus	Hyde	Full Time	Lieutenant	1/3/2022
David	Tracy	Full Time	Lieutenant	1/3/2022
Kyle	Behling	Full Time	Firefighter	1/2/2024
Braxton	Combe	Full Time	Firefighter	1/3/2022
Joseph	Cook	Full Time	Firefighter	1/2/2024
Ethan	Manley	Full Time	Firefighter	1/2/2024
Mayson	Maynard	Full Time	Firefighter	1/2/2024
Skylar	Robinson	Full Time	Firefighter	1/2/2024
Talon	Robison	Full Time	Firefighter	1/3/2022
Dylan	Smith	Full Time	Firefighter	1/2/2024
Logan	Wynne	Full Time	Firefighter	1/3/2022

BCFD1 Ammon Division Employees

First Name	Last Name	Employee Type	Position	Start Date
Chad	Becker	Part Time	Driver/Operator	1/3/2022
Matt	Cordon	Part Time	Driver/Operator	8/14/2019
Tucker	Glick	Part Time	Driver/Operator	1/22/2020
Dan	Gubler	Part Time	Driver/Operator	9/1/2022
Evan	Carnazzo	Part Time	Firefighter	6/14/2023
Elijah	Fonoti	Part Time	Firefighter	5/24/2023
Jordan	Gray	Part Time	Firefighter Cadet	4/15/2024
Travis	Hansen	Part Time	Firefightrer	9/13/2023
Ricardo	Hernandez	Part Time	Firefighter	1/22/2020
Dakota	Holt	Part Time	Firefighter Cadet	5/1/2024
Levi	Hood	Part Time	Firefighter	3/1/2023
Christopher	Jack	Part Time	Firefighter	1/3/2024
Stone	Kennedy	Part Time	Firefighter	8/14/2023
Paul	Olin	Part Time	Firefighter Cadet	4/15/2024
Jeffrey	Peterson	Part Time	Firefighter	2/28/2023
Marc	Snell	Part Time	Firefighter Cadet	4/15/2024
Benjamin	Voigt	Part Time	Firefighter	5/10/2023
Tracy	Garcia	Part Time	EMT	8/4/2023
Shaylyn	Young	Part Time	EMT	8/4/2023

Support Vehicles

Unit #	Year	Make	4x4	Configuration	Location
Chief 1	2022	Chevrolet	Yes	Command	Ammon
Chief 2	2022	Chevrolet	Yes	Command	Ammon
Chief 3	2016	Dodge	Yes	Command	Ammon
INSPECTOR	2019	Dodge	Yes	Command	Ammon
Rescue 1	2000	Ford	Yes	Support	Ammon
Plow	2000	Ford	Yes	Flatbed	West
Unit 1	2009	International		Ambulance	Ammon
Unit 2	2009	International		Ambulance	Ammon
Semi 1	2010	AMG	6x6	Tractor	Ammon
Semi 2	2009	Freightliner	6x6	Tractor	Ammon
Semi 3	2008	Freightliner	6x6	Tractor	West
Semi 4	2009	Freightliner	6x6	Tractor	West
FIRE TRLR	2005	Universal	N/A	Live Fire Simulator	Ammon
TRLR	1997	Green	N/A	Flatbed Trailer	West
TRLR	1993	Orange	N/A	Flatbed Trailer	West
Support 1	2005	J & L	N/A	Support Trailer	Ammon
SCBA	2009	Red	N/A	SCBA Refill Trlr	West
Light Twr	1995	Red	N/A	Light Tower Trlr	West
Light Twr	1995	Red	N/A	Light Tower Trlr	West
PARTS	1987	KME	6x6	Water Tender	West