

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**NOTICE AND AGENDA FOR MONTHLY MEETING**  
**February 13, 2025**

**NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 828 0482 6311 and Passcode: 2025Fire. For those attending in person the number of persons permitted to attend may be limited for health safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 (“Fire District”) will hold its regularly scheduled monthly meeting on Thursday, February 13, 2025, at the hour of 12:00 o’clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for regular meeting held on January 9, 2025.  
**Action: Approve minutes of regular meeting held on 1/9/2025.**
3. Review and action on February 2025 monthly bills and financial statement for preceding month (Terri Gazdik).  
**Action: Approve monthly bills and financial report.**
4. Discussion and Reports from District Operations Officer, Fire Chiefs, and legal counsel, including:
  - a. Richard Fowler, Operations Officer:
    - (1) General operations report.
    - (2) Discussion regarding the upcoming workshop scheduled for February 27, 2025.
    - (3) Report and discussion regarding the current grange (5990 S 45<sup>th</sup> W, Idaho Falls, ID 83402) lease agreement and proposed options, to include: termination of current lease, continuation of current lease, or execution of new lease agreement, and possible decision as to which option to move forward with.  
**Possible Action: Decision regarding grange (5990 S 45<sup>th</sup> W, Idaho Falls, ID 83402) lease agreement.**
    - (4) Status update on fire chief hiring process, including, but not limited to, designation of proposed hiring committee.  
**Possible Action: Designation of proposed hiring committee for fire chief position.**
  - b. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs.
  - c. Chief Stacy Hyde, report regarding Ammon Area fire responses activity and needs, including, but not limited to discussion and possible action on the following: ‘Memorandum of Understanding Regarding 40-Hour a Week Designation’ and ‘Memorandum of Understanding Regarding Working Out of Classification’. Said discussion may include dialogue regarding the implications, if any, of amending/supplementing the current Collective Bargaining Agreement.  
**Possible Action: Approve ‘Memorandum of Understanding Regarding 40-Hour a Week Designation’.**  
  
**Possible Action: Approve ‘Memorandum of Understanding Regarding Working Out of Classification’.**

- d. Abigail French, Attorney: Overview and discussion regarding draft expenditure of public funds policy and possible approval of said policy.

**Possible Action: Approve proposed Expenditure Policy.**

- 5. Patron and community comments (limited to 5 minutes each)

- 6. **Summary of Action Items:**

- (a) **Approval of January 9, 2025, regular meeting minutes.**

- (b) **Approval of monthly bills and financial report.**

- (c) **Possible decision regarding grange (5990 S 45<sup>th</sup> W, Idaho Falls, ID 83402) lease agreement.**

- (d) **Possible decision regarding designation of proposed hiring committee for fire chief position.**

- (e) **Possible approval of ‘Memorandum of Understanding Regarding 40-Hour a Week Designation’.**

- (f) **Possible approval of Memorandum of Understanding Regarding Working Out of Classification’.**

- (g) **Possible approval of proposed Expenditure Policy.**

- 7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,  
Commissioners.